



Issue Domestic Worker Work Permit

Timing :

2 working days

Payment :

To view the fees details [Click here](#)

Target Audience :

Employers

Sector/Department :

Domestic worker Sector

Classification :

Subsidiary

Service Type :

Procedure

Service Description :

It is a service provided by the MOHRE to the employer who desires to recruit a domestic worker from inside or outside the UAE.

Service Procedures :

1. Issue New Domestic Worker Work Permit (New Entry Permit) is typed via the service centers Tasheel\ Tadbeer, Tawseel car or the smart application.
2. The application is electronically transferred to the Ministry's database for auditing and to ensure that the required conditions and documents are met.
3. If the requirements are not met or in the case of refusal, the customer shall be notified of the type of incompetence to be completed via the service centers Tasheel\ Tadbeer, Tawseel car or the smart application.
4. If the customer desires to follow up the application, he can access the information services from the Ministry's website: mohre.gov.ae or via smart application.



Required Documents :

1. Copy of employer's passport "includes the page of unified number" for employer citizen/ Sheikh
2. Proof of marital status or the wife's residence for the employer "resident/ investor"
3. Proof of Housing "lease contract" for employer "resident/ investor"
4. A recent certificate of salary from the employer for the resident/ investor employer.
5. Bank statement not less than 3 months for the employer "investor"
6. Copy of the passport of the domestic worker
7. A colorful personal photo of the domestic worker
8. Original valid ID card for employer "GCC/ resident/ investor", a special ID card for employer "diplomatic"
9. Original valid ID card for employer "citizen/ sheikh" or a copy in case the original card is not available.
Note: If a copy of the employer's ID card is provided, the applicant must present his or her original ID card.
10. Tourist visa of domestic worker, if the worker from inside the UAE
11. Cancellation of previous worker's residence, if the worker from inside the UAE
12. If the employer has 5 or more domestic workers, a document to the cause of the need for an additional worker shall be attached
13. If the domestic worker is above 60 years, an exception form shall be attached to indicate the cause of the need

Service Channels :

WEB,MOB,CENTER

Terms And Conditions :

1. The employer's passport must be valid.
2. The original ID card must be valid.
3. The residency of the employer "resident/ investor" must be valid.
4. The applicant's original ID card must be used.
5. There should be no effective work permit for the worker to be recruited.
6. The validity of the required worker's passport must not be less than 6 months.
7. The age of the worker shall not be less than (18) years.
8. The profession in which the worker will work with the employer shall conform to the requirements of the profession provided

Sr. Professions

Conditions of professions' requirements

- | | |
|--------------|---|
| 1 Babysitter | A copy of birth certificate, passport, or ID card of children |
| 2 Falconry | Membership of the falcon club or a list of falcons owned |



3	Farmer	Ownership of farm, agricultural card or protected agriculture houses, indicating the area, in the name of the applicant
4	Gardener	The house map for the profession of a gardener shall be attached
5	Guard	House ownership or Estate ownership and a certificate of completion of the guard profession No. 2, and if the employer has more than two guards, a list of properties in the name of the applicant shall be attached
6	Shepherd\ Groom\ Horseman	<ul style="list-style-type: none">• A financial guarantee of 2000 AED• A document of farm ownership, indicates the number of areas, animal statistics card, a report from the Ministry of Interior's Entry Permit Department or a letter to whom it may concern issued from the Camel Racing Association and the horse passport certification for the groom in the name of the applicant
7	Agricultural Engineer	A university degree in Agricultural Engineering certified by the Ministry of Foreign Affairs
8	Private Coach	<ul style="list-style-type: none">• Certificate of training or experience• Employer shall submit salary certificate or proof of income
9	Private Driver	(2) car titles, for (1) driver's profession, and if the employer has more than one driver, a list of vehicles in the name of the applicant shall be attached
10	Private Nurse	<ul style="list-style-type: none">• A university degree in Nursing certified by the Ministry of Foreign Affairs• A report from the Ministry of Health on the condition of the patient or People of determination Card shall be attached• Certificate of salary or proof of income for the Employer
11	Private Representative	<ul style="list-style-type: none">• The equivalence of the university degree in the Ministry of Higher Education: Educational certificate
12	Private Tutor	<ul style="list-style-type: none">• Certificate of salary or proof of income for the Employer• A letter of children's study continuity shall be attached
13	Seaman	A picnic boat license shall be attached

Notes:

- Entry Permit for domestic worker Outside country: The validity of the entry permit shall be 60 days from the worker's date of entry, and fines shall be imposed on the worker after 60 days.
- Entry Permit for domestic worker Inside country: The validity of the entry permit shall be 60 days. The fines shall be imposed on the worker from the date of entry through the tourist visa:
 - A short term tourist visa of 30 days from the date of entry.



- A short term tourist visa of 90 days from the date of entry.

If the domestic worker has a previous cancel residency, the Entry Permit shall be 30 days from the date of cancellation.

Status	Emirate of Dubai	All Emirates except Dubai
Workers required to visit the embassy (outside the country) for medical examination and fingerprint card.	India/ Bangladesh/ Sri Lanka/ Indonesia/ Kenya/ Egypt	India/ Bangladesh/ Sri Lanka/ Indonesia/ Kenya/ Ethiopia

Relation of service with other service :

Federal Authority for Identity and Citizenship

Service Limitation :

Private

Working Hours :

- Smart Application
- Service Centers Tasheel/ Tadbeer
- Tawseel car

From Saturday to Thursday.

From 8:00 AM to 8:00 PM.