



## Juvenile work permit issuance

### Timing :

1 Working day

### Payment :

1. Request for initial approval of a new electronic work permit (Juvenile work) • 1st Category: AED 100 • 2nd Category: Level (A) AED 100 – Level (B) AED 100 – Level (C) AED 100 • 3rd Category: AED 100
2. Initial approval of a new electronic work permit (Juvenile work) • 1st Category: AED 500 • 2nd Category: Level (A) AED 500 – Level (B) AED 500 – Level (C) AED 500 • 3rd Category: AED 500

### Target Audience :

Employers

### Sector/Department :

Labour Sector – Labour Offices

### Classification :

Sub Service

### Service Type :

Procedure

### Service Description :

It is a service provided by the Ministry to any establishment to recruit a national or foreign worker in the age category 15-18 years and residing in the country, with the permit being valid for a period not exceeding one year

### Service Procedures :

1. Applications shall be printed at the service centers ""Tas'heel"" or through establishments participating in the Ministry's e-forms program.
2. The application will be transferred electronically to the Ministry and fulfilling the conditions contained herein shall be checked and verified



3. If there is something missing, the customer shall be notified thereof to complete them through the service center "Tas'heel"
4. In case of fulfilling the conditions and documents, the customer can print the approval notice by visiting the Ministry's website [www.mol.gov.ae](http://www.mol.gov.ae)

### **Required Documents :**

1. The worker's valid passport copy
2. Valid residence visa copy for the applicant
3. The parent's/ guardian valid passport copy
4. Valid residence visa copy for the parent/ guardian
5. Application copy
6. Contract copy
7. A color photograph with a white background of the worker
8. A valid certificate of fitness issued from competent official health
9. Written consent of the juvenile's parent or guardian

### **Terms And Conditions :**

1. The foreign juvenile shall have a valid residence visa stamped in his passport
2. The juvenile's relatives shall have a valid residence visa
3. Approval of the juvenile's parent or guardian shall be obtained
4. The juvenile shall be medically fit
5. The juvenile's age shall not be below 15 years and shall not exceed 18 years
6. The permit shall be valid for a period not exceeding one year
7. Works to be assigned to the juvenile shall not be among those mentioned in the ministerial decree No. 1189 of 2010 in accordance with the enclosure
8. The license of the establishment submitting the application shall be valid and free from any violations
9. The establishment shall have an e-signature card at the Ministry

### **Service Limitation :**

Private

### **Working Hours :**

#### **Service centers "Tas'heel"**

From Saturday till Thursday  
From 8:00 a.m. to 8:00 p.m.



**Transactions in :**

677 Transaction