# **Change of Employer for a Domestic Worker**

### Timing:

1 working day

### Payment:

All Emirates except the Emirate of DubaiThe Emirate of Dubai

515 dirhams 535 dirhams

- Business Centers commission is capped at 72 dirhams
- Except for federal charges, the service is free of charge via MOHRE's website and smart app.
- \*Please note that the fees shown above do not include tax and collection charges.

### **Target Audience:**

**Employers** 

# Service Type:

Procedural

# **Service Description:**

The Ministry provides this service to employers wishing to change the employer of their domestic workers inside the country (change their status).

#### Service Procedures:

- 1. Log in with the username and password or use UAE Pass
- 2. Apply for a change of status through one of the channels of service delivery
- 3. Payment of prescribed federal fees
- 4. The application will be forwarded electronically to the Federal Authority for Identity, Citizenship, Customs and Ports Security for verification of compliance
- 5. A change of status document will be sent to the employer via email

# **Required Documents:**

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- 1. Copy of the worker's passport
- 2. A Colored photo of the domestic worker
- 3. A valid original ID card for GCC employers, residents, and investors, or a special identification card for diplomatic employees is required.
- 4. Valid original ID card of the citizen employer
- 5. Cancellation of the worker's previous visa, in case the worker is present in the country

#### Service Channels:

WEB, MOB, CENTER

#### **Terms And Conditions:**

- . The employer's passport must be valid
- The employer's Emirates ID must be valid
- The resident employer / investor must possess a valid residence visa
- The proposed worker's passport must be valid for at least three months

**Note**: Change of status is valid for 60 days from the date of issuance, thus fines will be imposed on domestic workers after this period.

#### Relation of service with other service:

Federal Authority for Identity and Citizenship, Customs and Ports Security

## **Working Hours:**

Notes:

The customer will be notified once the request has been completed. Applicants can follow up on their applications by visiting:

- · Mohre website
- · MOHRE Smart App
- Call center 600590000
- · Chabot

## For Inquiries call us at::

600590000

8 AM - 8 PM

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MINISTRY OF HUMAN RESOURCES

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