



Request a quota of work permits for establishments

Timing :

3 working days (according to the report of service centers “Taqyeem”)

Payment :

Typing Fees : 80 AED

Federal Fees : 50 AED

Taqyeem : 430 AED

Target Audience :

Employers

Sector/Department :

Labor

Service Type :

Procedural

Service Description :

A service provided by the ministry to establishments wishing to acquire recruitment permits

Service Procedures :

Website

1. Log in to Tas-heel system by providing valid credentials
2. Select " Request a quota of work permits for establishments" from the quota list
3. Enter the required information
4. Add attachments
5. Pay fees

Service Centers

1. A Request a quota of work permits for establishments shall be submitted at the Tasheel service centers - or through establishments participating in the e-forms program.
2. The application is submitted to the Labor offices' pick-up counter.



3. The application will be forwarded electronically to the ministry's database and fulfilling the conditions contained herein shall be checked and verified. The application will be rejected or returned to complete the missing requirements.

Required Documents :

- Other attachments

Service Channels :

WEB,MOB,CENTER

Terms And Conditions :

- The establishment shall have no restrictions.
- All partners and authorized signatories' establishments shall have no restrictions.

Working Hours :

- Service centers 12 hours
- Delivery cars 12 hours
- Smart application 24 hours