

Customer Charter

Ministry of Human Resources & Emiratisation is keen to achieve excellence in service provision that not only attains your satisfaction but also exceeds your expectations.

Our Commetment to you

- We will treat you with courtesy, respect and a smile
 - . You will recieve high standards and fair service
 - · We will cater to your needs professionally and to the best of our ability
 - We will provide our services through a helpful and knowledgeable team that is understanding and capable of answering your questions
- · We will provide you with service requirements, realistic expectations and completion times for each service
- . You will be attended to in a timely manner
- We will recude the number of steps required to complete a serivce in the easiest and most efficient manner
- We will provide you with accurate information and error-free service
- We will provide you with a multi-channel serice and ensure that we serve
- at your convenience, whenever possible
- We welcome your feedback and suggestions to serve you better

Your commitement to us

- Appreciate efforts of the staff members at your service and treat them mutual respect
- Provide identification documents when requested
- · Provide the supporting documents required to complete a service
- Inform us immediately of any changes to information provided or in case of error
 - Inform us immediately of any changes that may affect service provision
- · Respond in a timely manner to queries of staff to ensure timely service and quality

Customer feedback and suggestion

E-mail crm@mohre.gov.ae

mail box 5025 Dubai phone 800665 working hours

Saturday - Thursday Am 7:30 - 2:30 Pm

Customer Happiness Center

Customers Relations Department

We owe our excellent services to the creativity of our employees. We care for our customers.

> H.E. Sagr Ghobash Minister of Human Resources and Emiratisation

> > mygov.ae Feedback Gateway











